

Minutes and proceedings of the meeting of the Town Council of the Town of Hope, Indiana.

Be it remembered that the Town Council of the Town of Hope, Indiana held a called meeting at the Hope Town Hall in said town at 5:30 p.m. on June 20, 2017.

A quorum was declared present based on the presence of the following council members: Clyde Compton (President), Ed Johnson (Vice-President), Jerry Bragg, Ohmer Miller and Nellie Meek. Clerk Treasurer, Diane Burton was also present.

The prayer was given by Jerry Bragg.

The meeting opened with the Pledge of Allegiance led by Clyde Compton.

APPROVAL OF THE MINUTES

Minutes 4/18/17

Ohmer made a motion for the approval of the minutes. Nellie seconded. Motion carries 5/0.

APPROVAL OF THE CLAIMS

Jerry made a motion for the approval of the claims. Nellie seconded. Motion carries 5/0.

Diane requested approval for a claim from Strand Associates to be paid from SRF funds in the amount of \$900.80. The invoice is for professional services during the month of April for the water storage tank rehab.

Ohmer made a motion for the approval of the SRF claim. Ed seconded. Motion carries 5/0.

OLD BUSINESS:

MEDICAL INSURANCE

John Richardson stated last time I was here we discussed having a HRA approved to be administered by SIHO to eliminate the problem that we had experienced with large medical prescription drug expenses. We received notice that SIHO will not administer that program for us based on a legal opinion from their legal department. At the first of the year the guidelines for having a HRA & HSA together relaxed for certain situations. We felt that our prescription drug only expense would fit that criteria and so did SIHO initially but their legal department overruled them. That left us without a HRA to address our problem of the potential of an individual spending \$1425.00 more a year for prescription drugs than they would have under the prior plan. There is an option to that and that option would be to pay that amount of that maximum exposure with a contribution from the premium savings that will be realized by the Anthem plan. The savings amount is around \$9,000. The cost for the town to fund the HSAs is \$8,500. You will be saving \$550 dollars annually if we take that approach. The two options that the town has is to revert back to the UHC plan and forfeit the HAS qualifications and pay \$9,000 more per year or to fund each individual employee's HSA with that maximum amount of \$1425, eliminating that problem for all employees and save \$550. The council discussed the options and asked questions about the contribution. The council agreed that the contribution to the employees account is the better option.

HSA RESOLUTION (2017-05)

Diane read Resolution 2017-05 Town of Hope Health Savings Account Plan which states: Whereas, employees covered under the Town of Hope's Health Savings Account (HSA) qualified group health insurance program (with Anthem) receive numerous coverage and savings advantages.

And whereas, such plan requires the payment of the plan deductible prior to the payment of copays for prescription drugs, resulting in increased cost as compared to the previous plan (with United Health Care),

And whereas, it is the Council's intent to eliminate the increased cost difference between the plans, And whereas, as a result of receiving recent notification from our health insurance consultant, Logan Lavelle Hunt, Resolution 2017-03 is null and void as such increased prescription drug expense reimbursed in a cost effective manner through a Health Reimbursement Account Plan (HRA) administered by SIHO insurance company cannot occur and be administered therein.

And whereas, the Town of Hope agrees to make a contribution to full time employees Health Savings Account (HAS), eligible for the Town of Hope's group health program.

Now therefore, it is resolved that the Town of Hope agrees to make a contribution to full time employees Health Savings Account (HSA) for the benefit of its employees.

Ed asked how many full time employees does the town currently have. Diane answered full time is nine, however, only six is currently taking advantage of the insurance. Ohmer confirmed that we only have to give it to the six. Diane answered correct. **Nellie made a motion to approve Resolution 2017-05. Jerry seconded. Motion carries 5/0.**

SALARY ORDINANCE AMENDMENT (2017-12)

Diane stated this an amendment to our salary ordinance, Salary Ordinance 2017-12 on the third page the only change is the addition of HSA Benefits which reads: Full time employees shall receive an annual contribution from the Town of Hope to their Health Savings Account (HSA) in the amount of \$1,425.00.

Ohmer made a motion that we suspend the rules for a first reading. Jerry seconded. Motion carries 5/0. Ohmer made a motion to approve Salary Ordinance Amendment 2017-12. Ed seconded. Motion carries 5/0.

PROJECT UPDATES

NEW TOWN HALL

Trena Carter stated Town Manager Doane gathered the input from the committee and emailed it to the engineer/architect of record. We have been emailing and leaving messages. Our only response which we didn't receive until May has been we will schedule a time to address the comments. I have left multiple messages. We will continue to try to reach out to them. Clyde asked if they have been paid in full. Diane answered their final payment has not been disbursed. Trena added the final payment will not be disbursed until the committee is satisfied with a plan.

DOWNTOWN REVITALIZATION PLAN

Trena Carter stated there is a presentation later on the agenda to be given by Louis Joyner. The plan and guidebook is out for review now. Input from the committee and town officials are to be gathered up through the next council meeting. After that council meeting, we will have them put together and include all of the comments. It will then be sent to the state before the end of July. Clyde confirmed that this plan is just an idea. Trena stated it is a guideline of things that can be done to improve your square. Clyde questioned the process and the involvement of the Main Street Board with the grants and

projects. Trena answered in the plan there will be cost estimates given for projects. That will be a guidance tool. You will not have actual dollars until you bid a project. When you go for funding through the Office of Community and Rural Affairs, you cannot have a project that is already bid. You have preliminary design, schematic design of what you want. Once that is determined, then you'll proceed forward with the grant project. You are correct, I will be working with Main Street on the specific scope of work that you'll want done initially and then they will bring it to council. Main Street cannot apply directly for the Community Development Block Grant Funding. It must be done by the town council. All you are doing tonight is stating if you think it is a good plan. This is just a roadmap for future projects. Trena reviewed the steps of proceeding with a project. There was also discussion on enhancement grants or grants involving the businesses on the square. It was clarified that the business owner will have to agree with the improvement if it directly involves their property. Trena stated the Façade Rehabilitation Program, we are looking for downtown enhancement grant funding potentially for that. The applications will be out probably in July or August. The applications are to be accepted September through first part of November.

HOPE VOLUNTEER FIRE DEPARTMENT

Trena asked for an update on the grant for the fire engine. Randy Woods answered it will probably be received in the fall. He will keep us updated.

COPS PROGRAM

Trena is working with Marshal Tallent. We are ready to submit step one. I will get that submitted and they will then notify him to begin step two.

OWNER OCCUPIED HOUSING REHAB

Trena stated we have received ten applications. The town has procured services for administrative program delivery. The town only received one proposal and that was from ARa. I am requesting the council take action and award a contingent contract to ARa. Note that all of our funding request for the contract amount totals 17%. 20% is the maximum allowed. We are under the limit. That contract is paid from the grant funds. As far as awarding a contingent contract, this is required to complete the procurement process. The application is due on July 17th. Most of the services are on a per home basis. There are only two work items; administration and environmental. If only a partial grant is awarded, the home owners that apply first will receive the \$15,000. The people who applied last, will likely not receive the funding. Trena shared some of the improvements acceptable for aging in place. Clyde questioned the amount required from a letter received by Eric Frey. Trena explained that is listing from the proposal the maximum the grant will allow and that comes from grant funding. **Ohmer made a motion to enter a contingent contract with ARa. Nellie seconded. Motion carries 5/0.** Trena stated another item we need to discuss is the local match. There is a matrix this year. IHCD decided to not require any local match. Trena explained the process and that having more points strengthen the opportunity to be awarded the grant. The council discussed the options. **Ohmer made a motion for a 4% match. Jerry seconded. Motion carries 5/0.**

WATER TOWER UPDATE

Tony Ankles, Strand Associates, stated I have bonds and insurance in place for the paint contractor. I have contracts here for Clyde to sign and for Diane to attest. Since they won't be painting until fall, we

won't get notice to proceed until Sept 5. Ryan will hold a preconstruction meeting in mid to late August. David added JT and I met with Verizon rep today about their temporary tower to hold their antennas.

GARBAGE AND RUBBISH UPDATES

JT Doane stated to date we have red tagged thirty-one homes. We have two homes currently delinquent in their response time. They subsequently received citations and have since not complied. I directed both of those homes to our town attorney, Cindy Boll. We have had, though, a favorable response. We have between 70% and 75% response rate.

OWNER OCCUPIED HOUSING REHAB UPDATES

JT Doane stated I am very pleased with the response since we only had four applications at our May council meeting. It is excellent that our grass roots effort worked to get that goal up to ten applications.

EASTERN BARTHOLOMEW WATER RATE INCREASE REQUEST UPDATES

JT Doane stated I attended the public hearing that was held at Taylorsville Elementary. I submitted a written response on behalf of the town summarizing where the water bills have been and where they went in 2015 and the opposition in seeing the increase being sought of 44%. I made an oral testimony before that body. The hearing has been vacated that was originally set for June 28th. It has now been set for August 3rd. David Clouse and I both plan to attend that hearing.

ECONOMIC GROWTH TASK FORCE AMENDMENT (2017-13)

JT Doane stated there are two ordinances before you. The Economic Growth Task Force was approved by the council by way of ordinance back in February. Council Member Meek requested that we modify those numbers as far as adding the Economic Growth Task Force which is Ordinance 2017-11. That has its own number that follows in chapter two, section thirty-six. Ordinance 2017-13 returns that Economic Development Commission as it was previously in the ordinance book that passed back in 1987. JT stated this will be treated as a first reading unless the council chooses to suspend the rules. **Nellie made a motion suspend the rules on Ordinance 2017-11. Ohmer seconded. Motion carries 5/0.**

Nellie made a motion to approve Ordinance 2017-11. Ohmer seconded. Motion carries 5/0. Nellie made a motion to suspend the rules on Ordinance 2017-13. Ohmer seconded. Motion carries 5/0. Nellie made a motion to approve Ordinance 2017-13. Ohmer seconded. Motion carries 5/0.

2016 COMMUNITY CROSSING MATCHING GRANT

JT Doane stated before you are materials submitted. I received a call from Mr. Paul Eder with O'Mara Paving who is present here this evening. The amount of tonnage and milling for the section of Jackson Street, between Union and Aiken was left off the original quote in error. O'Mara is willing to leave off the milling costs but did request that the council consider the amount to go towards the asphalt. We had eighteen ramps that were originally prepared by Strand Associates for the project. There were two additional ramps come up in the process to make sure the sidewalks were ADA Compliant. The final invoice for the project comes to \$117,705.75 that includes an amount of \$8,000 to cover the additional asphalt and the two additional ramps. I spoke with Steve Robertson this morning as well regarding this update with the invoice and the ramps. This will make a difference of \$7,804.95 that we need to pay to go towards this. Our Clerk Treasurer Burton stated this can come from Local Roads and Streets, appropriation 202001231. This will need to be moved to the Local Roads Matching Grant fund

appropriation 258001441. It is my recommendation that we do proceed with making this adjustment and to make this transfer of funds to be able to complete this project and pay O'Mara accordingly. Clyde questioned the two ramps added to the project. Tony answered INDOT came back and required that they be done in order to meet the conditions of the grant. Clyde questioned the additional cost and why the work was done without approval of the council. Tony explained the reasoning and stated it was a stipulation from INDOT. Paul Eder explained the reason for the oversight as well. **Ed made a motion to approve the additional costs. Jerry seconded. Motion carries 5/0.** Ed Stone asked if the handicap ramps have been inspected. JT answered INDOT will come out and inspect them. Tony added I believe Steve has inspected all of them. Ed Stone stated one of the ramps that is a half block from the town hall is not handicap assessable. It is at least half an inch higher than the existing pavement. There is no way you can get a wheelchair north bound on that sidewalk. Ed was not willing to share which ramp was not compliant. Tony Ankles stated he will have Steve come over and look at it.

OPIOID EPIDEMIC

JT Doane stated there are some packets available on ASAP. Since our last council meeting, Town Marshal Tallent, Superintendent Price and I met with ASAP here at town hall. We had discussion on topics facing our community and our willingness to be involved. Since then I also received from the state a task force that Governor Holcomb has created to take a pledge that our community will support and be part of. We will receive materials and be notified of meetings to raise awareness in our community. I did take that pledge.

TOWN WIDE TRASH CONSIDERATION

Clyde stated we are not taking action on trash tonight. We are just stating the prices of the bids we received. There will be no discussion. If you want a copy of the bids, see JT after the meeting. The bids were displayed on the screen and read by JT Doane. The pricing for option one is as follows:

TOWN OF HOPE TOWN WIDE TRASH CONSIDERATION

OPTION 1 PRICING

CGS (1 TOTE; 1 BULK ITEM PER MONTH, 5 YEAR TERM)

YEAR 1 \$7.55

YEAR 2 \$7.78

YEAR 3 \$8.01

YEAR 4 \$8.17

YEAR 5 \$8.33

RUMPKE (OPTION 1: 1 TOTE, 2ND TOTE PROVIDED AT NO ADDITIONAL CHARGE, RECYCLING OPTION, 1 BULK ITEM PER WEEK, 5 YEAR TERM)

YEAR 1 \$15.00

YEAR 2 \$15.00 (POTENTIAL FOR 3% MAXIMUM INCREASE)

YEAR 3 \$15.00 (POTENTIAL FOR 3% MAXIMUM INCREASE)

YEAR 4 \$15.00 (POTENTIAL FOR 3% MAXIMUM INCREASE)

YEAR 5: \$15.00 (POTENTIAL FOR 3% MAXIMUM INCREASE)

BEST WAY (OPTION 1: 1 TOTE; SUPPLY TOWN WITH 8 ROLL OFFERS PER YEAR FOR LARGE ITEMS, 3 YEAR TERM)

YEAR 1 \$9.31

YEAR 2 \$9.58

YEAR 3 \$9.86

TOWN ADMINISTRATIVE COSTS: \$1.00 - \$1.50

DOWNTOWN REVITALIZATION PLAN

Louis Joyner presented the plan. Louis stressed this is a guidebook. He presented the highlights of the plan. The copy of the full report is kept on file at the clerk treasurer's office. Comments from the council are needed by early July and can be given to Susan Thayer Fye, Main Street Executive Director. Louis stated your comments will be included in the final draft of the report. Louis stated this is a vision for some changes. You can build on this over years. We would assume it is going to change. Once you put it out there, you can start to develop it. This gives you a framework.

NEW BUSINESS:

TRANSFER OF FUNDS RESOLUTION (2017-04)

Diane Burton read Resolution 2017-04 Transfer of Funds and explained the reason for the need of some of the transfers. The resolution reads as follows:

Be it ordained by the Council of the Town of Hope that the following transfers of funds be made:						
From:	201001241	MVH FUND - Other Supplies-Streets				\$6,250.00
To:	201001461	MVH FUND - Street Project				\$6,250.00
From:	202001231	LRS FUND - Repairs & Maintenance: Streets, Alleys, Sidewalks				\$25,000.00
To:	202001431	LRS FUND - Streets, Curbs, Sidewalks				\$25,000.00
From:	202001231	LRS FUND - Repairs & Maintenance/St, Alleys, Sidewalks				\$7,804.95
From:	257001310	LOIT SPECIAL - Engineering				\$2,399.85
From:	257001441	LOIT SPECIAL - Streets				\$50,168.95
To:	258001441	LOCAL ROAD MATCHING GRANT FUND - Streets				\$60,373.75
From:	101001393	GENERAL FUND - Unappropriated Monies				\$3,921.79
To:	101001590	GENERAL FUND - Misc. Audit Adjustments				\$3,921.79
From:	601001451	WATER FUND - Vehicle Purchase				\$15,000.00
To:	601001397	WATER FUND - Equipment & Repairs				\$15,000.00
From:	601001398	WATER FUND - Water Tower Maintenance				\$15,575.49

To:	601001212	WATER FUND - Miscellaneous (includes audit)	\$15,000.00
To:	601001590	WATER FUND - Misc. Audit Adjustment	\$575.49
From:	606001431	SEWER FUND - Main Replacement	\$116,677.56
To:	606001311	SEWER FUND - Contractual Services	\$97,204.07
To:	606001397	SEWER FUND - Equipment Repairs	\$15,000.00
To:	606001300	SEWER FUND - Audit	\$4,000.00
To:	606001590	SEWER FUND - Audit Adjustments	\$473.49

Diane stated all of this is a lot of moving money around but it is not changing the bottom dollar. Some questions were addressed. **Ohmer made a motion to approve Resolution 2017-04. Jerry seconded. Motion carries 5/0.**

WRITE-OFFS

Diane Burton stated this is the mid-year write offs for water and sewer. The total amount for water is \$493.70. The total for amount for sewer is \$12.50 for a grand total of \$506.20. **Ed made a motion to approve the write offs. Nellie seconded. Motion carries 5/0.**

EDIT REQUEST

Ohmer requested approval of an EDIT request from Smoke on the Square for \$2500 for meat provided to the vendors. It was the consensus of the Edit Committee to approve the request. Clyde questioned that it was requested after the event. Ohmer stated that he will talk to Jeff Yarnell about that for future requests. **Motion carries 5/0.**

TOWN PARK EVENTS ORDINANCE (2017-10)

JT Doane stated Ordinance 2017-10 is amending chapter 5. Some additional revisions were made and discussed with Cindy Boll. This will formulate some policies to make sure that all our many organizations that host the many events on the town square park will understand what the formality is. JT explained how we have had some events in the past where another organization or person piggybacks off their event. This will foster collaboration with the groups. This ordinance also states the insurance requirements from the organization and the need to have a Certificate of Insurance. JT stated this ordinance is before you as a first reading tonight. Ed questioned the fact that it talks about the park but what about the square, the roads. Cindy answered that would be covered by the ordinance regarding streets and traffic. It would not be included in this ordinance about the park. There was discussion about the ordinance and enforcement. Clyde stressed the importance of the ordinance in regards to our liability. **Ohmer made a motion to approve Ordinance 2017-10. Ed seconded. Motion carries 5/0.**

2017 COMMUNITY CROSSING MATCHING GRANT

JT Doane stated before is information pertaining to our submission for the 2017 Community Crossing Matching Grant. Clerk Treasurer Burton and I attended a meeting in Seymour on June 1st at the INDOT office to get further information about this grant. Given the size of our community it is a 75/25 match for this grant. One change to that is that any engineering costs cannot be included in this grant. Strand was contacted with estimated costs. Before you are two applications. Out of the Asset Management

Plan that Strand prepared for us for 2016, I am very pleased that in the event that these would be accepted that we will cover all roads that were listed within the town of Hope that are rated a three or four in application one. The second application will be set up to cover some additional roads that are rated a five. There is one on there that is rated a six, however, Strand has it listed as one that needs attention in the next five years. The total amount for the project is \$284,265. Our 25% match is \$71,066.25. Clerk Treasurer Burton and I had a discussion to take into consideration our engineering costs and what funds that will come out of. It cannot come out of the grant this year. The funds will come from the following: Local Roads and Streets \$25,000, Motor Vehicle Highway \$31,250, Cumulative Capital Improvements \$10,500 and EDIT \$4,316.25. Diane added we plan to have EDIT pay for some of the engineering costs as well. The rest of the engineering cost will come from MVH. MVH will have a 40% increase for the rest of this year and next year. A new requirement of MVH is that 50% of the funds has to be used on streets. **Ed made a motion to proceed with the grant application. Jerry seconded. Motion carries 5/0.** JT stated the estimated cost of what we have covered so far for the town on the roads between what was received as a grant for the water project and what we recently paved with the 2016 Community Crossing Matching Grant comes to an estimated costs submitted by Strand of \$425,067 of paving. Tony Ankles will find out how many lineal feet of pavement has been done per Clyde's request.

TOWN MANAGER REPORT

- Pharmacy has been seeing a steady increase in business. They do offer price matching.
- Cosmetic changes have been made to the town hall; doors have been painted, flag poles have been painted, flags have been replaced, landscaping on the east side of the building, additional flowers and maintenance on barn quilts.
- Fall Water Tower Paint remains set for September 5th; Continuing to work with Verizon regarding temporary placement of antennas during paint.
- IMMA Meeting next week. The group requested that I do the strategic plan updates. We will be having our August IMMA meeting here in Hope.
- Economic Growth Task Force met on May 15th. A decision was made to look for some senior housing options and housing development.
- Guest speaker at Kiwanis Club in Columbus;
- I will be on the radio with John Foster on July 6th at 8:30 a.m.
- Attended County Emergency Operations Advisory Meeting;
- We had our first Farmer's Market in June.
- Sent out 19 vegetation letters to residents this season
- Clyde and I had a meeting with the Commissioners about two topics. One was about potentially annexing County Road 775. We also discussed our animal control budget and some potential funding options there as well.

I am sad to report that our Animal Control Officer, Lisa Hughes, has submitted her resignation and will be moving soon. We all know Lisa's passion. The job she has done is phenomenal. Applause.

QUESTIONS/COMMENTS ABOUT SUBMITTED REPORTS

*A Police, Animal Control, Utilities and Town Manager's report has been given to the council prior to the meeting to review and kept on file at the Clerk Treasurer's Office.

Meeting adjourned at 7:43 p.m.

Jan Bush

Attest

Clyde Compton

Sammy Buggs
Chaplick

William E. J. Luser

Nellie Meek